



TOWN OF SOUTH HADLEY

Board of Assessors
116 Main Street, Room 104
South Hadley, MA. 01075-2896

www.southhadleyma.gov

Melissa L. Couture
Associate Assessor

Kevin E. Taugher
Chairman

Hazel R. Snopek
Clerk

Francis M. Conti
Member

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February 8, 2016

Minutes of meeting of February 8, 2016. Meeting was called to order at 9:03 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Hazel Snopek and Ms. Melissa Couture. Mr. Conti was absent.

Ms. Snopek made a motion to accept the minutes from the meeting of January 21, 2016 as written. Mr. Taugher seconded the motion. The motion passed unanimously.

Old Business:
none

New Business:

Ms. Couture informed the board that Bishop & Associates has completed their portion of the fiscal 2015 data collection project. They have not been paid in full as the data entry is not complete which is the responsibility of our office. Vision will be completing their inspections in the next few weeks including call back appointments. Our data file is being sent to them today for the data entry piece. We will be unable to make any changes until the file is returned which is estimated to be 1 month.

Ms. Couture stated she is hopeful to send out the fiscal 2016 quotes for data collection as well as the 2017 revaluation RFP within the next week or so.

ES2016ABT1

Mr. Taugher made a motion to go into executive session to comply with the provisions of Chapter 59 Section 60 to discuss and review one application for abatement. (Exception #7) Mr. Taugher stated that the open session of the board would reconvene after the executive session.

Members voted as follows:
Chair, Kevin Taugher, Aye
Clerk, Hazel Snopek, Aye

Members recessed to executive session at 9:23 a.m.

Members returned to open session at 9:27 a.m.

Ms. Snopek made a motion to reconvene open session. Motion seconded by Mr. Taugher. Motion carries unanimously.

During executive session (ES2016ABT1) the board reviewed the application presented, motions were made and seconded and the decision is as follows:

Approved:

Western Mass Training Consortium

Denied:

Associate Assessor Report:

Ms. Couture informed the board that she is interested in attending the MAAO winter meeting being held on February 24. She stated the office may be closed that day. The board members concurred with her attendance.

Ms. Couture stated that Department of Revenue is hosting Certification Preparation Workshops for fiscal 2017 revaluation communities. She would like to attend on March 16 in Sunderland. The board agreed and Mr. Taugher asked that he also be registered.

Ms. Couture informed the board that the office staff is registered for a webinar on March 24 in room 1. The topic is Customer Service in High Conflict.

Ms. Couture informed members that the town is hosting a Benefits Fair on April 8 from 10-2.

Ms. Couture requested sending Mrs. Cronin to school for MAAO Course 1, Comparable Sales Approach to Value being held in Auburn on April 1, 2, 8, 9 and 16. Ms. Couture stated Mrs. Cronin's work schedule will need to be adjusted as some of the dates are Saturdays. The board concurred.

Meeting Schedule:

Ms. Couture reminded the board that the next meeting is scheduled for Monday, February 22 at 9:00 a.m.

Other Business:

Mr. Taugher asked if there was any other business. Ms. Couture stated she was in receipt of an extension request from Friendly's for their fiscal 2017 Form of List filing. Ms. Couture stated they have requested an extension until June 1, 2016. She went on to further state that this is allowable under the law. Ms. Snopek made a motion to grant an extension to Friendly's for filing their fiscal 2017 Form of List from March 1, 2016 to June 1, 2016. Motion seconded by Mr. Taugher. Motion passes unanimously.

Adjournment:

Ms. Snopek made a motion to adjourn. Motion seconded by Mr. Taugher. Motion carries.

Meeting adjourned at 9:43 a.m.

Respectfully submitted,



Melissa L. Couture

Associate Assessor

List of Documents reviewed during meeting:

Document

Minutes
Meeting Notice (MAAO Winter Meeting)
Certification Preparation Notice
Webinar Notice

Location

Associate Assessor files
Associate Assessor files
Associate Assessor files
Associate Assessor files